

SpeechWire Guide

This document provides a basic overview of how to use SpeechWire. This is not a comprehensive guide. Some features are not covered. Before proceeding, make sure your school has a SpeechWire account which you can create at SpeechWire.com. Please contact UIL Academics for additional support.

1

Visit SpeechWire.com. Click on either **calendar** at the top of the page or the **calendar and registration icon**. They go to the same place.



OR



[Calendar and registration](#)

2

You will see a long list of all the upcoming tournaments. Find the one you are looking for and click the tournament's name or register link.

Oct. 26, 2024	Meet #1	Info Register
Oct. 26, 2024	Meet #1	Info Register

3

Proceed through a series of pages. Click **registration**. Click **will you attend** then choose **yes** and click **submit response**. Click **submit your entries now** to put in student names.



[Registration](#)

 [Will you attend?](#)

Yes, my team will attend ▾

4

Update your entries for all categories. Locate each category you want to compete in and click **add entry** until you have the desired number of slots. Fill in the student names and select the correct grade level division from the drop down menu.

Impromptu Speaking

(Grades 23/Grades 45, Grades 23 capped at 5, Grades 45)

NEW 1:	<input type="text" value="Mark Niles"/>	Division: <input type="text" value="Grades 23"/>
NEW 2:	<input type="text" value="Travis Howell"/>	Division: <input type="text" value="Grades 23"/>
NEW 3:	<input type="text" value="Tracy Keyes"/>	Division: <input type="text" value="Grades 45"/>
NEW 4:	<input type="text" value="Karen Prince"/>	Division: <input type="text" value="Grades 45"/>

5

Don't forget to click **update entries** periodically to save your work. During open registration, you can return to SpeechWire to make modifications if things change. Once registration is closed, your ability to modify entries is limited.